



Report to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Wednesday 26th September 2018

Report of: Policy and Improvement Officer

Subject: Draft Work Programme 2018/19

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The attached report aims to assist the Healthier Communities and Adult Social Care Scrutiny Committee to develop its work programme for 2018/19.

It covers the role and purpose of scrutiny, an overview of how the 'long list' draft work programme has been drawn up to date, and a draft work programme for the Committee's consideration and discussion.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and comment on the draft work programme for 2018/19

Category of Report: OPEN

1 What is the role of Scrutiny?

1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:

- Provides ‘Critical Friend’ challenge to executive policy makers and decision makers
- Enables the voice and concern of the public and its communities
- Is carried out by independent minded governors who lead and own the scrutiny process
- Drives improvement in public services and finds efficiencies and new ways of delivering services

1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item ‘select committee’ style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public – and has a link to patient and public voice through observer members from HealthWatch sitting on the Committee. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.

1.3 This Committee has additional powers and responsibilities in relation to scrutinising NHS services. The Committee can scrutinise the planning, provision and operation of any NHS services, and where a ‘substantial variation’ to NHS services is planned, the NHS is required to discuss this with the Scrutiny Committee. If the Committee considers that the proposed change is not in the best interests of the local area, or that consultation on the proposal has been inadequate, it can refer the proposal to the Secretary of State for Health for reconsideration. Department for Health Guidance for health scrutiny can be found [here](#) – and has already been circulated to Members of the Committee.

2 Developing the Scrutiny Work Programme

2.1 Attached to this report is a draft work programme for 2018/19. The Chair has had discussions with a range of organisations, Council Officers and Cabinet Members to come up with a ‘long list’ of topics. There are also some issues carried over from last year’s work programme.

2.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:

- Prioritising issues for inclusion on a meeting agenda
- Identifying new issues for scrutiny
- Determining the appropriate approach for an issue – eg select committee style single item agenda vs task and finish group
- Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
- Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.

Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

3 The Draft Scrutiny Work Programme 2018/19

3.1 Attached is the draft work programme for 2018/19. Members are asked to consider it and reflect on questions such as:-

- Are there any gaps?
- Are there any issues on the list that don't feel appropriate for scrutiny?
- What are the priority issues?
- What approach should the Committee take for each item, what are the key lines of enquiry, and who is it important to hear from?

4 Recommendations

The Committee is asked to:

- Consider and comment on the draft work programme for 2018/19

Healthier Communities & Adult Social Care Scrutiny and Policy Development Committee

Draft Work Programme 2018-19

Topic	Reasons for selecting topic	Lead Officer/s	Approach
Wednesday 26th September 4-7pm			
Continuing Health Care	To consider how the CHC process is working in Sheffield to ensure that people are receiving the appropriate support.	Mandy Philbin Chief Nurse, NHS Sheffield CCG	Agenda Item
CCG Local System Review Action Plan	To consider the findings of the CQC Local System Review, which was undertaken earlier this year, and to understand how the Sheffield Health and Care system is addressing the issues raised.	Phil Holmes SCC David Throssell, STH Becky Joyce, ACP Programme Director.	Agenda Item
Urgent Care Update	To formally note the Scrutiny Committee's response to the CCG's proposals to change Urgent Primary Care services, and to note recent developments in the process.	Emily Standbrook-Shaw Policy & Improvement Officer	Agenda Item
Wednesday 10th October 4pm			
Urgent Care	To consider the CCG's response to the Scrutiny Committee's comments on the Urgent Care proposals, and to understand the process going forwards.	Brian Hughes, Director of Commissioning and Performance, NHS Sheffield CCG	Agenda item

Wednesday 14th November 4-7pm

Prevention	To consider the Council's approach to prevention, understand the range of prevention activity currently going on in the city, and hear from a range of people and organisations about their experiences of prevention, As part of this, there will be opportunities for members to visit projects across the city.	Nicola Shearstone Greg Fell	Single Item Agenda - 'Select Committee' Style
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Wednesday 23rd January 4-7pm

Wednesday 27th February 4-7pm

Wednesday 20th March 4-7pm

Possible future items - scope to be determined			
Adult Social Care			
Quality in Adult Social Care	To consider the approach and progress that SCC is taking to improve quality in adult social care services - to include information about Home Care services (inc service user view from HealthWatch), and how SCC and the organisations it deals with deal with complaints.	Phil Holmes, SCC	
Adult Social Care Improvement and Recovery Plan	Progress report - is the plan working?	Phil Holmes, SCC	
Adult Safeguarding	To continue to develop a relationship with the Customer Forum, and receive the 2018/19 Annual Report	Simon Richards, Gillian Hallas SCC	
Performance - Adult Social Care	To consider the adult social care performance indicators and seek assurance that performance is improving, and where it isn't, adequate plans are in place to address this.	Phil Holmes, SCC	
NHS Services			
Joint Strategic Hospital Services Review	To consider the outcome of the review and the potential impact on Sheffield	NHS Sheffield CCG	

Moving Services into Primary Care	Suggested as possible area of interest by CCG, as this work will be increasing in pace.	Nicki Doherty, NHS Sheffied CCG	
Quality in Primary Care	Detailed consideration of how NHS CCG is driving up quality in Primary Care. Inequality in access and services across the city has been raised by Councillors.	Mandy Philbin, Chief Nurse NHS CCG, Dr Anthony Gore, Clinical Lead, NHS CCG	
Health and Wellbeing			
Mental Health - Joint Session	Dedicated session for HCASC and CYPFS Scrutiny Committees to consider mental health in the round - scope and fomate to be determined.		
Oral and Dental Health	Keep updated re recommendations made during 2017/18 - particularly the potential consideration of fluoridation	Greg Fell, Director of Public Health	
Health in All Policies	To consider how well the Public Health Strategy is being embedded across all areas of Council activity	Greg Fell, Director of Public Health	Agenda Item

Health and Employment	To consider activity and programmes aimed at supporting people with health conditions into work. What's working well, what can we do more of?		
Dementia Strategy	To consider latest approach to refreshing the strategy	Nicola Shearstone SCC	
Social Prescribing	What is Sheffield's approach? Is it working?		
Joint Working, systems and structures			
Accountable Care Partnership Board	To understand how the Accountable Care Partnership works, what its aims are, how it plans to achieve them and the role of the Accountable Care Partnership in the wider health and social care landscape, particularly in relation to the Health and Wellbeing Board.	Chris Peace, Tim Moorhead – co-Chairs of ACP Board Becky Joyce, ACP Director	
Delayed Transfers of Care	Update following consideration in 2017/18		
Transforming Care Programme	To seek assurance that the Council and NHS are working together to deliver the Transforming Care Programme.	Phil Holmes SCC	
Mental Health Transformation Programme	Update following consideration in 2017/18 - with a focus on savings and investment	Jim Millns, Dawn Walton	

Adult Short Breaks	To consider work being undertaken by CCG and City Council on Short Breaks.	Debbie Morton, NHS Sheffield CCG Phil Holmes, SCC	
Joint Overview and Scrutiny Committees			
South Yorkshire, Derbyshire, Nottinghamshire and Wakefield Joint Health Scrutiny Committee	This Committee meets in relation to Health Service Change across the geographical footprint. Focussing on NHS service reconfigurations - Hyper Acute Stroke Services; Children's Surgery and Anaesthesia; Joint Hospital Services Review	(Next meeting scheduled for 22 nd October 2018)	